



Working together to improve the lives of unpaid carers in Somerset

Carers' Voice Somerset Partnership Board Meeting

Action Notes: 10.7.18

Venue: Shapwick Pavilion

Attendees: Neil Richards, Debbie Penny, Vicky Chipchase, Catherine Rogers, Caroline Mead, Audrey Mansfield, Caroline Harding, Willows Service Manager

Apologies: Caroline Toll, Richard Hobbs, Susan Hartnell Beavis, Jean Bryer, Eileen Tipper, Jill Downey, Dave Willis, John Grundy, Dr.Hope

1. Carers Service update

Actions agreed: Audrey to send a brief update regarding to Somerset Carers Service to Debbie by 12.7.18

Neil will connect to the Somerset Carers Service Forum facility on behalf of Carers' Voice Somerset Charitable Organisation share discussion topics and gather carers feedback. Feedback will be shared at the Carers' Voice Somerset Partnership Board and then cascaded to SCC, CCG and wider Health and Social Care Network. Specific priority topics agreed at the Carers Voice Somerset Board Meeting will be taken to the Solution Focused Workshop – Cyclically.

2. Commitment to Carers update

Report from workshop 4.7.18 circulated yesterday by Debbie.

Actions:

Refresh of Somerset's Commitment to Carers to take place end of year this will be shaped by summary feedback from Carers' Voice Somerset Roadshow, outcomes from The Carers Gathering 26.9.18 and other Carers' Voice Somerset engagement activities. Also, to be taken into consideration the Governments Action Plan for Carers 2018 – 2020:

- **Services and systems that work for carers**
- **Employment and financial wellbeing**
- **Supporting young carers**
- **Recognising and supporting carers in the wider community and society**
- **Building research and evidence to improve outcomes for carers**

Agreed in principle that the Commitment to Carers Action Plan will be updated and will include plans from the following organisations only: Carers' Voice Somerset, Somerset Carers Service, Somerset Partnership Carers Service, Young Carers Service, Somerset County Council and Somerset Clinical Commissioning Group. Provide overview of plan at September Solution Focused Workshop.

Commitment to Carers Action Plan and Action Plan to be presented at the March 2019 Solution Focused Workshop.

Schedule of Solution Focused Workshops:

2018 Workshop: 24th Sept

2019 Workshops: 26 March, 10 July, 16 Oct

3. Meeting schedules

Schedule around the coordination of meetings.

Actions:

All agreed that the six key organisations will share planned meetings for 2019. Neil to look at creating a central diary for the six organisations:

Carers' Voice Somerset, Somerset Carers Service, Somerset Partnership Carers Service, Young Carers Service, Somerset County Council and Somerset Clinical Commissioning Group.

4. Attendance at Board meetings

Debbie is in the process of re drafting the terms of reference, roles and responsibilities of Board members.

Action:

Share above with Neil this summer and then present final draft to Board at AGM 3rd October 2018.

We need a broader range of carers who can look at specific pieces of work/topics - members are active and contributing to the meetings. DP follow up with members on specific subjects. Where specific topics are discussed or raised Debbie will ensure that members with expertise or experience of these areas will either attend the meeting or contribute to the meeting either before, during or after.

CM - Somerset Drug and alcohol service required representative would be useful.

CH suggested that when meeting notes are minuted we use a colour coding for specific issues i.e. references to caring for people with Mental Health could appear in blue. Agree specific criteria and colour coding prior to AGM Debbie & Neil.

Future meetings advertise the carers pre- meeting as a carers coffee morning
10.00am - 11.00am

Promote Carers Voice Somerset Partnership Board membership opportunities at
Carers Gathering 26th September 2018.

CH – Use of Webinar for meetings could be very useful

NR – Exploring SKYPE facilities for meetings.

Provisional Board Meeting dates for 2019

12 February, 15 May, 2 July, 2 October

Action – Debbie to meet with Jill Downey CCG - 2.00pm meet with Debbie Coffee
Zero – apologies for today's meeting will update.

5. Respite

Carers' Voice Somerset - Charitable Organisation:
Gathering information via carers, carers vision groups, users guides for respite.
Respite agent idea passed. Respite research carried out by Carers' Voice will be
specific to respite from the carers perspective.

Commissioners – Future request to be made for a review of existing local authority
respite offer, identify gaps – by Carers' Voice Somerset.

Solution Focused Workshop - Takes Carers' Voice Somerset Charitable
organisation information - looks at solutions to key problem areas - 4.7.18 focus on
respite, further issues identified together with some solutions. Suggestion of a
Respite Agent – see workshop notes attached.

Action: Ensure that the Solution Focus Workshop focuses on the **how**.

Action: Neil – explore how other counties and beyond are providing respite.

5. Willows Service update - Service Somerset Wide moving into Devon, help at
home and try to support to other services within the community. Referrals come in
via a system, direct referrals from hospitals, sometimes through Somerset Direct.
Can be self-funding and DP.

6. Carers Support Groups - CM Excel chart carers support groups created some
years ago by DP very useful.

Next Meeting: [AGM 3rd October Compton Dundon Village Hall.](#)